



NCDEX Nidhi

User Manual - Compliant Investor Onboarding (English)



[Home](#) [Membership](#) [Circulars](#) [Knowledge Hub](#) [Contact us](#) [Login](#)

ABOUT US

Welcome to NCDEX Nidhi.

NCDEX Nidhi is redefining mutual fund investing through a platform designed around trust, transparency, and broader financial inclusion.

Every interaction is built to keep investors informed while enabling distribution partners to deliver a smoother and more connected investing experience.

By opening access to newer and underserved markets, NCDEX Nidhi is helping shape a more inclusive and progressive financial ecosystem.

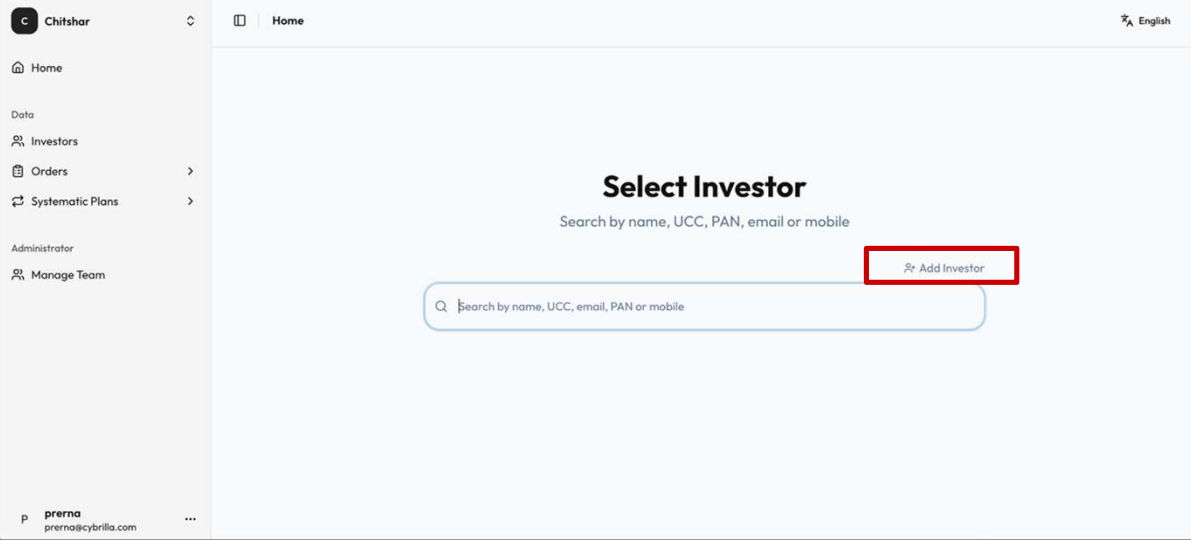
[Become a Distributor](#)

[Login](#)

Building markets, creating possibilities

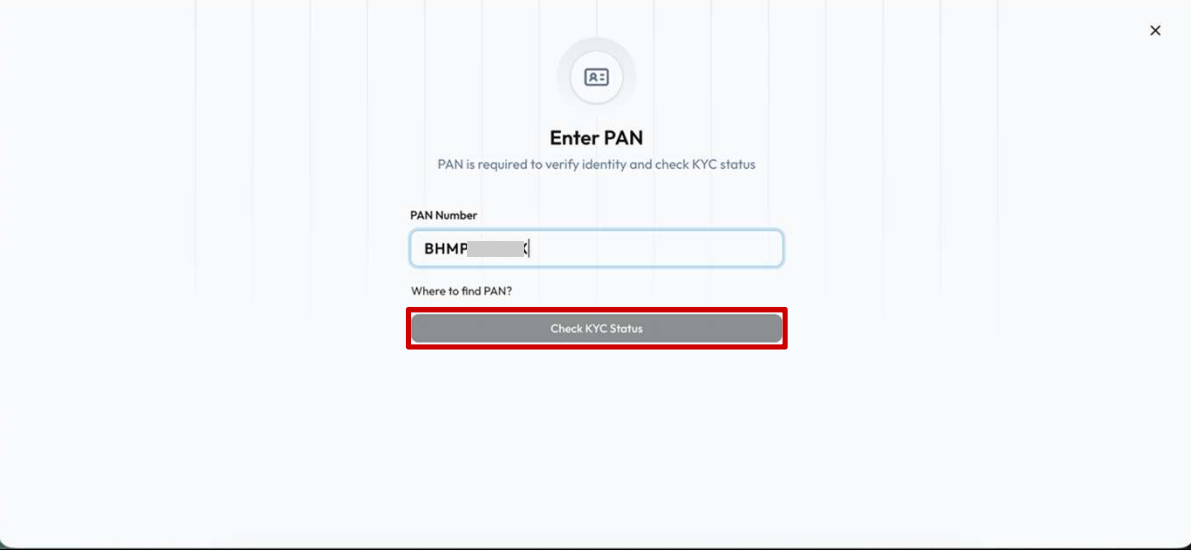
Go to NCDEX Nidhi Home Page and login through Distributor credentials generated during Distributor Onboarding.





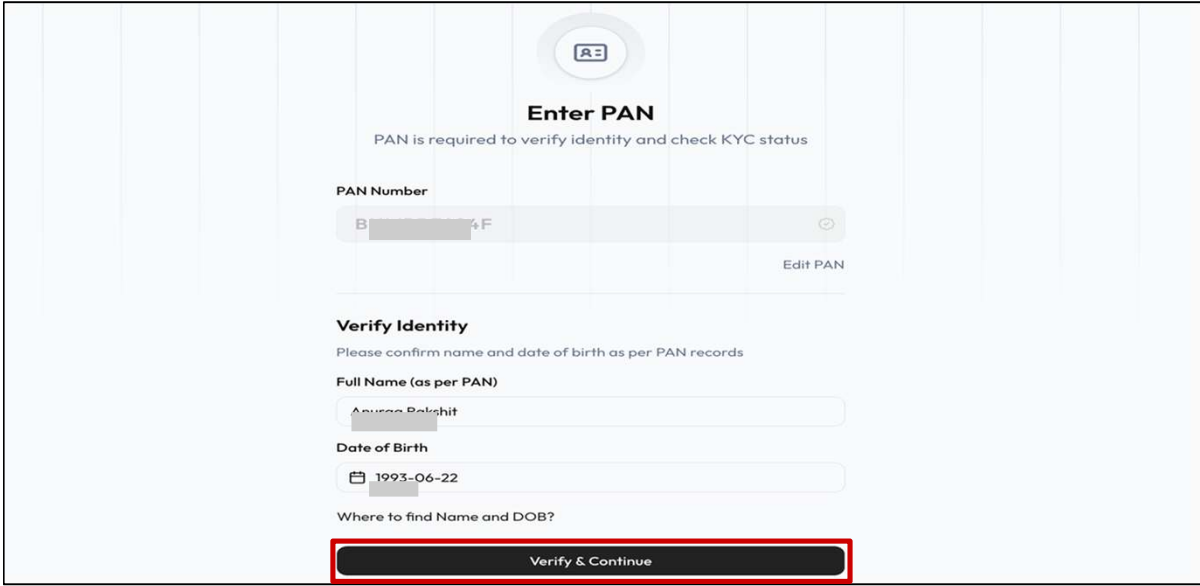
After logging in, go to the homepage of the Distributor portal and click on 'Add Investor'.

NCDEX Nidhi



Enter the Investor's PAN number and click on 'Check KYC Status'.

NCDEX Nidhi



Enter PAN
PAN is required to verify identity and check KYC status

PAN Number
B [REDACTED] 4 F Edit PAN

Verify Identity
Please confirm name and date of birth as per PAN records

Full Name (as per PAN)
Anurag Belsait

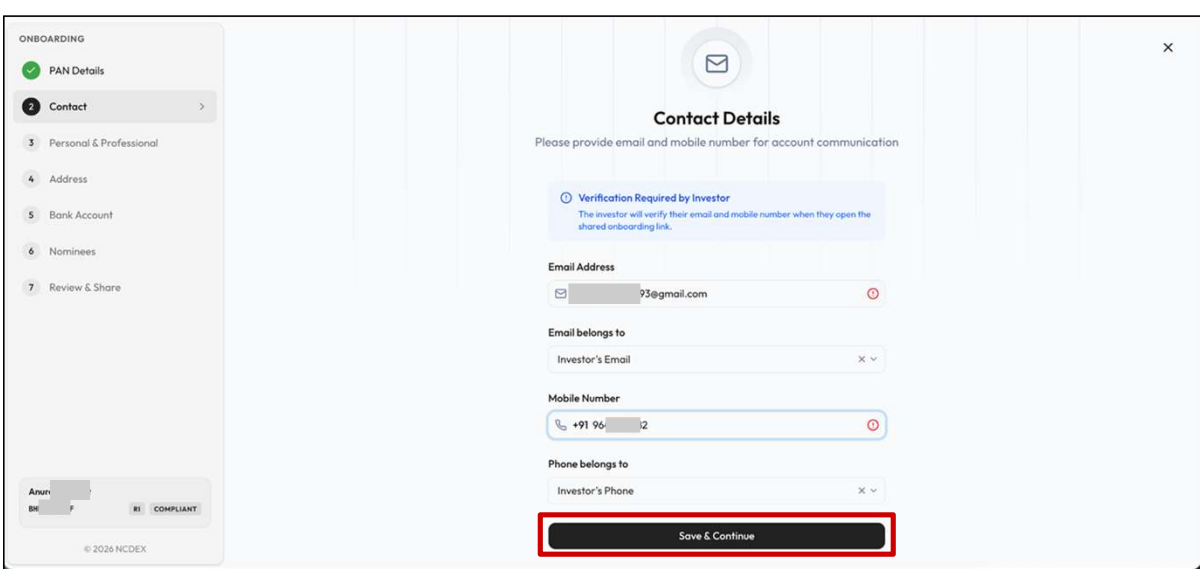
Date of Birth
1993-06-22

Where to find Name and DOB?

Verify & Continue

Once the KYC status check is complete, enter the investor's name and date of birth. Please ensure that these are as per PAN records. Click 'Verify and Continue'.





ONBOARDING

- ☒ PAN Details
- 2 Contact**
- 3 Personal & Professional
- 4 Address
- 5 Bank Account
- 6 Nominees
- 7 Review & Share

Contact Details
Please provide email and mobile number for account communication

Verification Required by Investor
The investor will verify their email and mobile number when they open the shared onboarding link.

Email Address
[REDACTED] 93@gmail.com

Email belongs to
Investor's Email

Mobile Number
+91 96 [REDACTED] 2

Phone belongs to
Investor's Phone

Save & Continue

Enter an email id and phone number to be linked to the investor's profile. You will see a red exclamation mark as the email and phone number are not verified yet. In later stages, verification of email and phone number will be asked on portal. Click on 'Save & Continue'



ONBOARDING

- ✓ PAN Details
- 2 Contact**
- 3 Personal & Professional
- 4 Address
- 5 Bank Account
- 6 Nominees
- 7 Review & Share

Search...

- ✓ Investor's Email
- Investor's Spouse Email
- Investor's Dependent Children Email
- Investor's Dependent Siblings Email
- Investor's Dependent Parents Email
- Investor's Guardian Email
- Investor's PMS Email (Portfolio Management Service)
- Investor's Custodian Email
- Investor's POA Email (Power Of Attorney)

Investor's Email

Mobile Number

+91 10 digit mobile number

Phone belongs to

Investor's Phone

Save & Continue

© 2026 NCDEX

From the drop down, select the owner category of email id and mobile number . After entering all details, click 'Save & Continue'.

NCDEX Nidhi

ONBOARDING

- ✓ PAN Details
- ✓ Contact
- 3 Personal & Professional**
- 4 Address
- 5 Bank Account
- 6 Nominees
- 7 Review & Share

Personal & Professional

Personal and professional details

Personal Professional

Gender

Male

Country of Birth

India

Next

© 2026 NCDEX

Select gender and country of birth from the dropdown and click on 'Next'.

NCDEX Nidhi

For the 'Professional' section, select the relevant options from the drop downs and click on 'Save & Continue'.

Add the communication address and click on 'Next'. (Note: This is the address that NCDEX Nidhi and AMCs might send physical communication to).

Select whether or not the investor has tax residency in any country other than India and click on 'Save & Continue'.

Add the bank account details of the investor. This bank account will be verified and post verification, the bank account will become eligible for payments against orders.

Distributor can add Investor's nominees, max up to 3, or can skip Nominee addition for now and add them later.

If Adding Nominee Details, enter all the relevant and correct details of the Nominee.

ONBOARDING

- PAN Details
- Contact
- Personal & Professional
- Address
- Bank Account
- 6 Nominees**
- 7 Review & Share

Nominees

Add family members or trusted individuals as nominees for investments.

Add nominees?
Secure investments for loved ones

☒ **Yes**
Designate nominees for investments

☐ **Skip for now**
Nominees can be added later

NOMINEES
Add up to 3 nominees and allocate 100%

ADD NOMINEE

Save Nominee Info

Add Nominee

Email
aakansha.aakriti@gmail.com

Phone
731

ADDRESS
Use investor's address

Address line 1
F signature

Address line 2
Varthur Hobli, Gunjur Village

Address line 3
Enter address line 3 (optional)

Country

Save Nominee

Add remaining details of Nominee. Click 'Save Nominee'.

ONBOARDING

- PAN Details
- Contact
- Personal & Professional
- Address
- Bank Account
- 6 Nominees**
- 7 Review & Share

Nominees

Add family members or trusted individuals as nominees for investments.

Add nominees?
Secure investments for loved ones

☒ **Yes**
Designate nominees for investments

☐ **Skip for now**
Nominees can be added later

NOMINEES
Add up to 3 nominees and allocate 100%

100% ALLOCATED

Aakriti Aakansha
spouse 100 %

+ Add Another Nominee

NOMINEE VISIBILITY

☐ Show nominee names

☒ **Show nomination status only**

Save Nominee Info

Choose allocations for each added nominee. It should sum up to 100%. Then click 'Save Nominee Info'.

ONBOARDING

- PAN Details
- Contact
- Personal & Professional
- Address
- Bank Account
- Nominees
- 7 Review & Share**

Anurao Rakshit

RI COMPLIANT

© 2026 NCDEX

ADDRESS Edit

COMMUNICATION

ADDRESS F Village

CITY Bengaluru STATE Karnataka PINCODE 560087

COUNTRY IN

TAX RESIDENCIES

TAX RESIDENCY IN (PAN): B F

BANK ACCOUNT

ACCOUNT HOLDER NAME akshit

ACCOUNT NUMBER 501 40 ACCOUNT TYPE SAVINGS

IFSC CODE HDFC0002710

After clicking 'Save Nominee Info', review all the entered details from the Review Panel.

ONBOARDING

- PAN Details
- Contact
- Personal & Professional
- Address
- Bank Account
- Nominees
- 7 Review & Share**

Anurao Rakshit

RI COMPLIANT

© 2026 NCDEX

BANK ACCOUNT

ACCOUNT HOLDER NAME akshit

ACCOUNT NUMBER 501 40 ACCOUNT TYPE SAVINGS

IFSC CODE HDFC0002710

NOMINEES

VISIBILITY

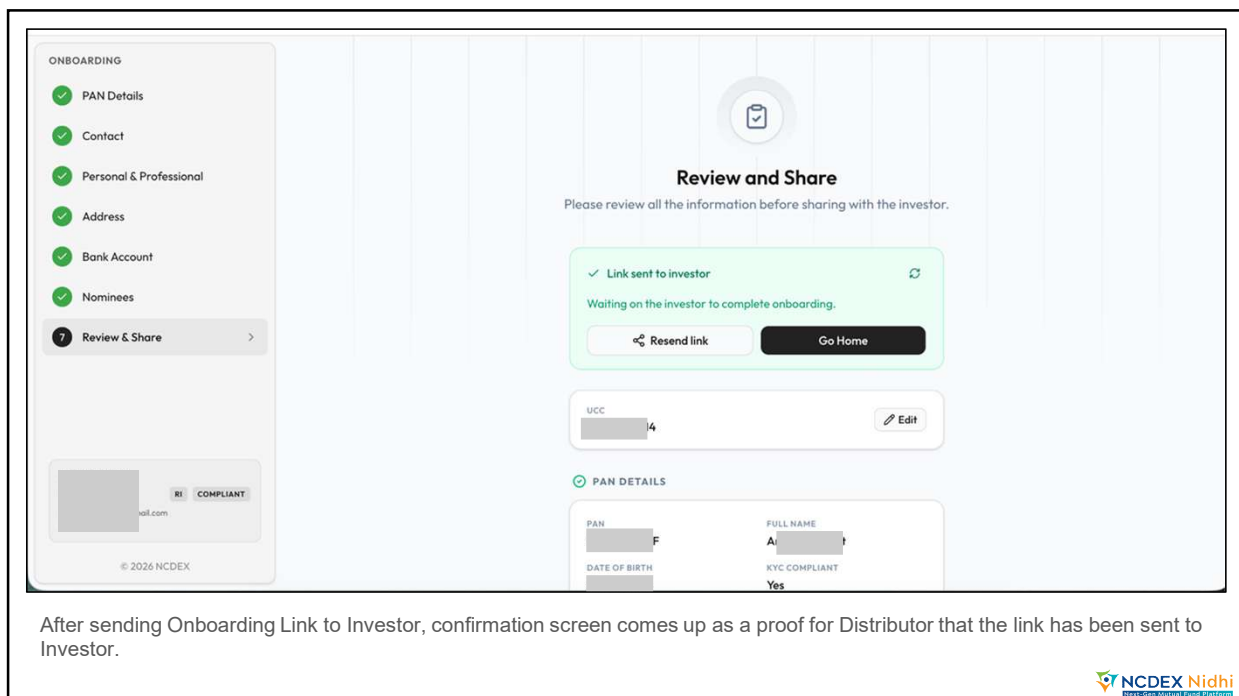
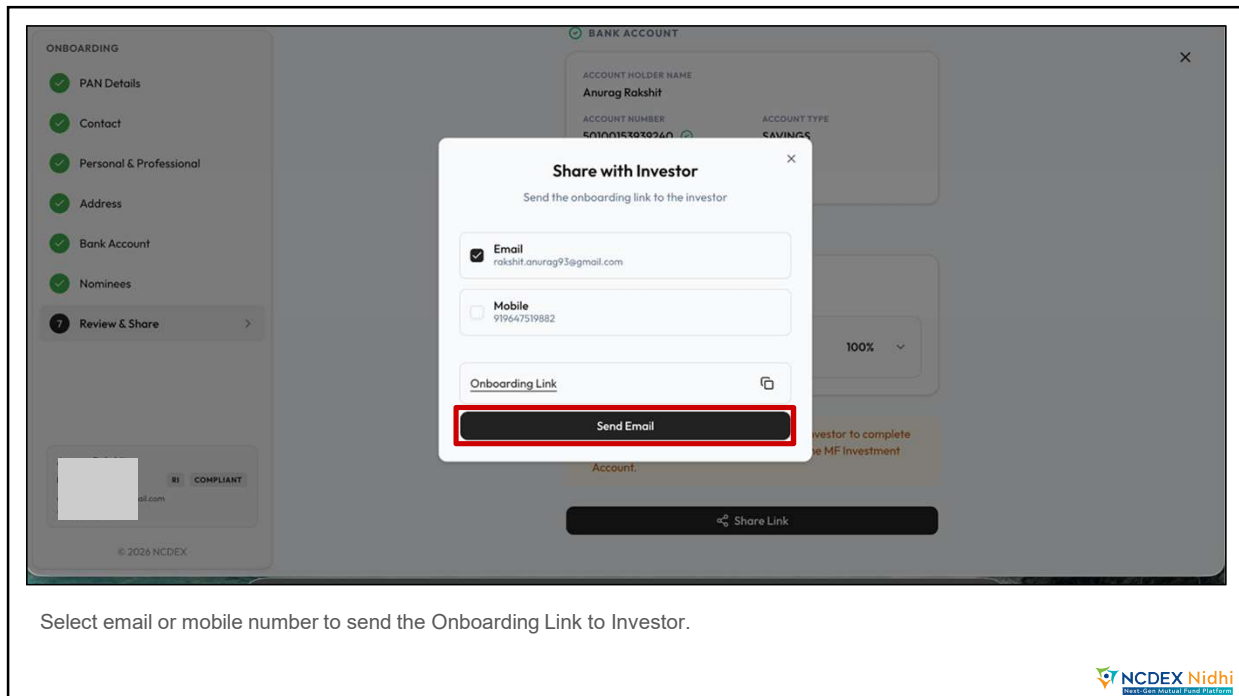
Show Nomination Status

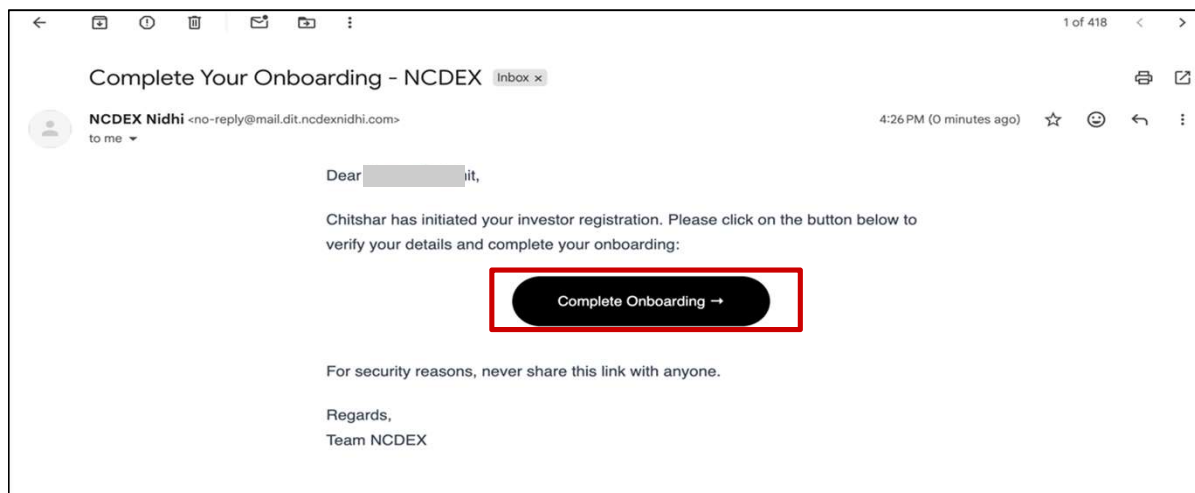
A Akshita 100% Nominee 1

Please share the onboarding link with the investor to complete
 email and mobile verification, and create the MF Investment Account.

Share Link

After review, Click on 'Share Link'.



Investor Screen :

The Investor receives an Email regarding Onboarding Completion. Request Investor to click 'Complete Onboarding' and complete the email and mobile number verification steps.



After the Investor Initiates the 'Complete Onboarding', click on 'Verify' for each (email and mobile number), and the investor will receive the OTPs on their email and phone number.



The screenshot displays the 'Contact Details' screen of the NCDEX Nidhi onboarding process. A modal window titled 'Verify Email' is open, prompting the user to enter a 6-digit code sent to their email. The modal includes a text input field with a placeholder '1', a 'Verify' button, and a 'Resend OTP in 22s' link. The background shows the 'Contact Details' form with fields for 'Email Address' and 'Phone belongs to' (set to 'Self'). The left sidebar lists the onboarding steps: PAN Details, Contact, Personal & Professional, Address, Bank Account, Nominees, and Review Status. The bottom of the screen shows the NCDEX Nidhi logo and the text '© 2026 NCDEX'.

ONBOARDING

- PAN Details
- Contact
- Personal & Professional
- Address
- Bank Account
- Nominees
- 7 Review Status

Contact Details

Please provide email and mobile number for account communication

Email Address

Verify Email

Enter the 6-digit code sent to rak@gmail.com

1

Verify

Resend OTP in 22s

Phone belongs to

Self

Save & Continue

© 2026 NCDEX

NCDEX Nidhi

Enter the OTP received on Investor's email to verify Email ID.

The screenshot displays the 'Contact Details' screen of the NCDEX Nidhi onboarding process. A modal window titled 'Verify Mobile' is open, prompting the user to enter a 6-digit code sent to their mobile number. The modal includes a text input field with a placeholder '1', a 'Verify' button, and a 'Resend OTP in 21s' link. The background shows the 'Contact Details' form with fields for 'Email Address' and 'Phone belongs to' (set to 'Self'). The left sidebar lists the onboarding steps: PAN Details, Contact, Personal & Professional, Address, Bank Account, Nominees, and Review Status. The bottom of the screen shows the NCDEX Nidhi logo and the text '© 2026 NCDEX'.

ONBOARDING

- PAN Details
- Contact
- Personal & Professional
- Address
- Bank Account
- Nominees
- 7 Review Status

Contact Details

Please provide email and mobile number for account communication

Email Address

Verify Mobile

Enter the 6-digit code sent to +91

1

Verify

Resend OTP in 21s

Phone belongs to

Self

Save & Continue

© 2026 NCDEX

NCDEX Nidhi

Enter the OTP received on Investor's mobile number to verify contact number.

ONBOARDING

- PAN Details
- Contact
- Personal & Professional
- Address
- Bank Account
- Nominees
- Review Status**

Contact Details

Please provide email and mobile number for account communication

Email Address: ra[redacted]mail.com ✓

Email belongs to: Self

Mobile Number: +91[redacted] ✓

Phone belongs to: Self

Save & Continue

© 2026 NCDEX PERSONAL & PROFESSIONAL Google Chrome

Once the verifications of email id and mobile number are complete, the ticks will turn green for email and mobile number. Click 'Save & Continue'.

NCDEX Nidhi
Nidhi - The People's Fund

ONBOARDING

- PAN Details
- Contact
- Personal & Professional
- Address
- Bank Account
- Nominees
- Review Status**

Review Information

Please review all the information before creating the MF Investment Account.

PAN DETAILS

PAN: [redacted] FULL NAME: [redacted]

DATE OF BIRTH: 2[redacted] KYC COMPLIANT: Yes

CONTACT

EMAIL (SELF): ra[redacted]com ✓

PHONE (SELF): +91[redacted]

© 2026 NCDEX PERSONAL & PROFESSIONAL Google Chrome

Review the information once again (scroll down to verify all the information).

NCDEX Nidhi
Nidhi - The People's Fund

ONBOARDING

- ☒ PAN Details
- ☒ Contact
- ☒ Personal & Professional
- ☒ Address
- ☒ Bank Account
- ☒ Nominees
- 7 Review Status** >

© 2026 NCDEX

GENDER: Male

COUNTRY OF BIRTH: IN

NATIONALITY: IN

OCCUPATION: Private Sector Service

INCOME SLAB: [Redacted]

SOURCE OF WEALTH: Salary

PEP DETAILS: Not Applicable

ADDRESS: [Redacted] Village

CITY: Bengaluru

STATE: Karnataka

PINCODE: 560087

COUNTRY: IN

TAX RESIDENCIES: IN (PAN): [Redacted]

COMPLIANT

Review the information once again (by scrolling down).

ONBOARDING

- ☒ PAN Details
- ☒ Contact
- ☒ Personal & Professional
- ☒ Address
- ☒ Bank Account
- ☒ Nominees
- 7 Review Status** >

© 2026 NCDEX

TAX RESIDENCIES: IN (PAN): BH [Redacted]

BANK ACCOUNT: ACCOUNT HOLDER NAME: A [Redacted], ACCOUNT NUMBER: [Redacted], ACCOUNT TYPE: SAVINGS, IFSC CODE: HDFC0002710

NOMINEES: VISIBILITY: Show Nomination Status, A [Redacted] 100%, Nominee 1

Create MF Investment Account

COMPLIANT

Review the information once again (by scrolling down). Then Click on 'Create MF Investment Account'.

ONBOARDING

✓ PAN Details

✓ Contact

✓ Personal & Professional

✓ Address

✓ Bank Account

✓ Nominees

7

Review Status >

RI

COMPLIANT

com

© 2026 NCDEX

✓

Onboarding Completed

✓

Onboarding completed successfully. This browser window or tab can be closed.

✓

PROFILE SUMMARY

PAN

BH4F

FULL NAME

Anshit

PHONE

+912

Above message would be displayed once the Investor Onboarding is Complete.

NCDEX Nidhi

NON-RESIDENT INVESTOR PLATFORM