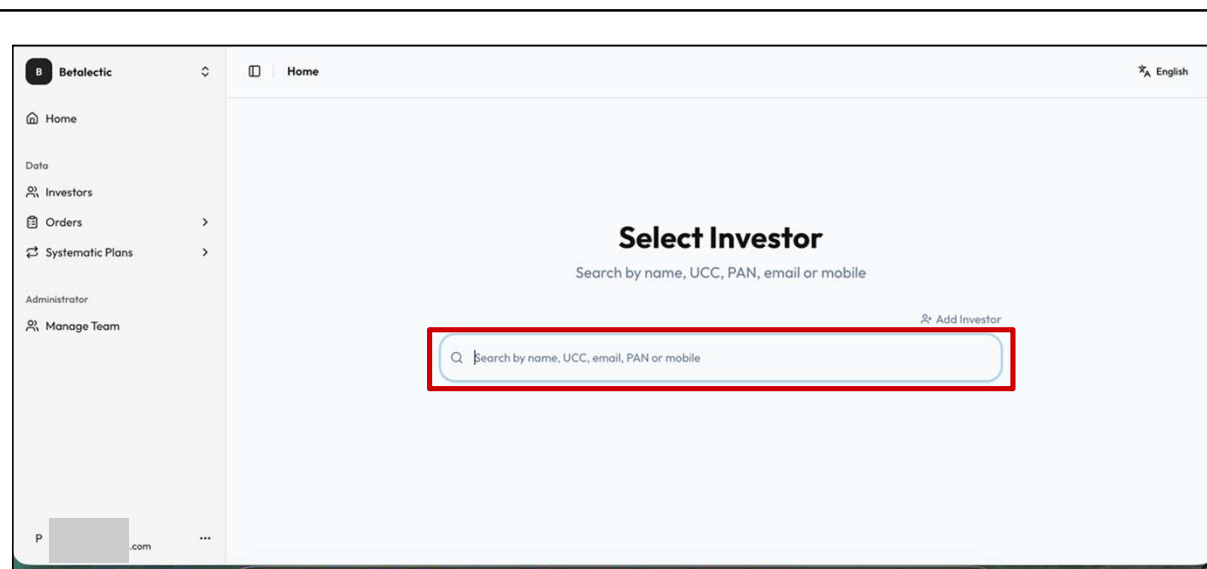




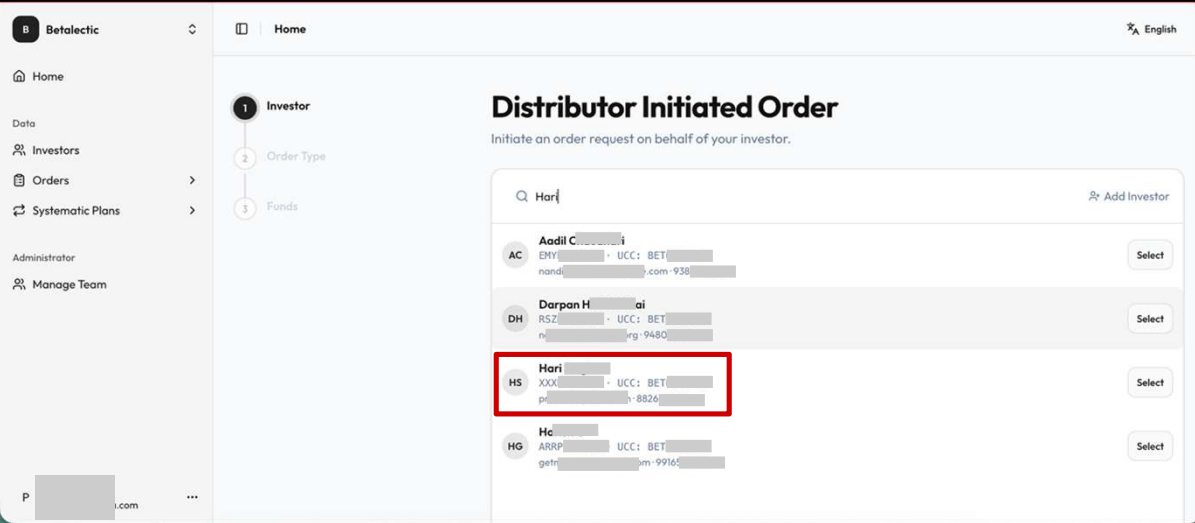
NCDEX Nidhi

User Manual - Lumpsum (English)



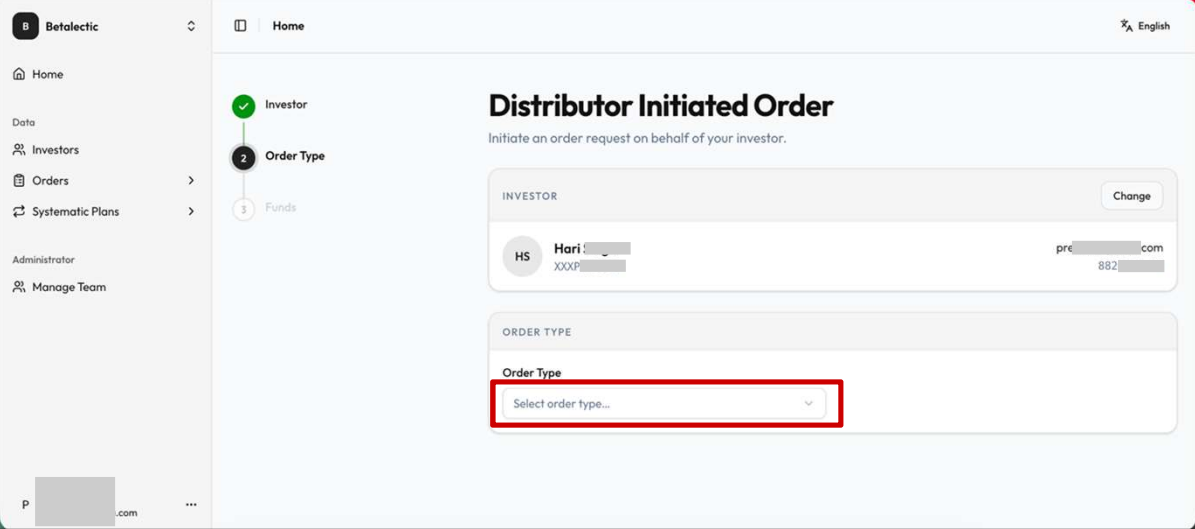
On the home screen, start typing the name/UCC/email/PAN/mobile number of the investor you want to place an order for.





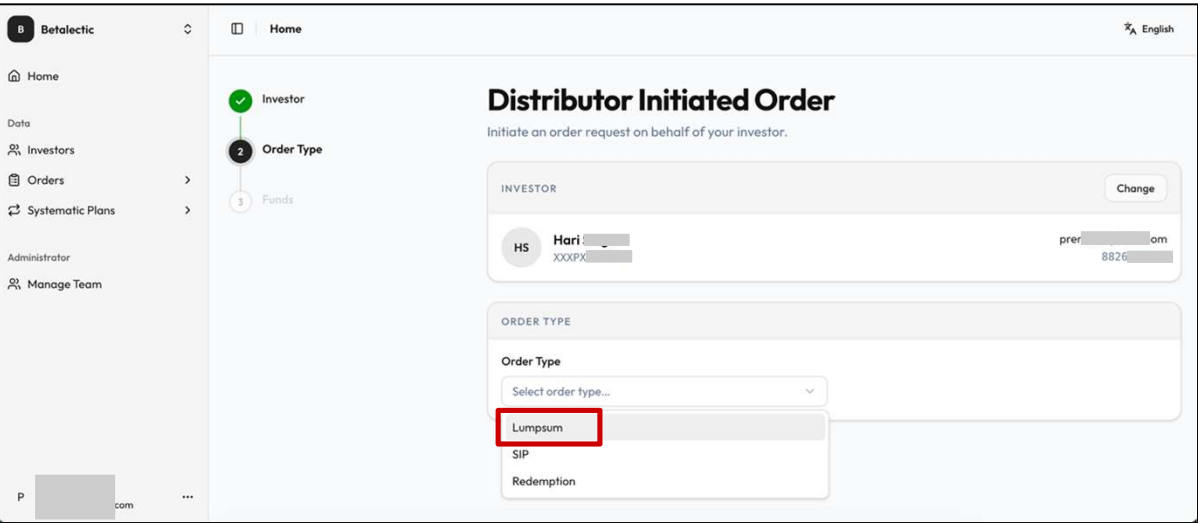
As the investor details start appearing, choose the investor you want to place the transaction for.





After selecting the investor, you will be asked to select order type.





Betalectic Home English

Home

Data

Investors

Orders

Systematic Plans

Administrator

Manage Team

P [redacted].com

Distributor Initiated Order
Initiate an order request on behalf of your investor.

INVESTOR Change

HS Hari [redacted] XXXPX [redacted] pre [redacted].com 8826

ORDER TYPE

Order Type

Select order type...

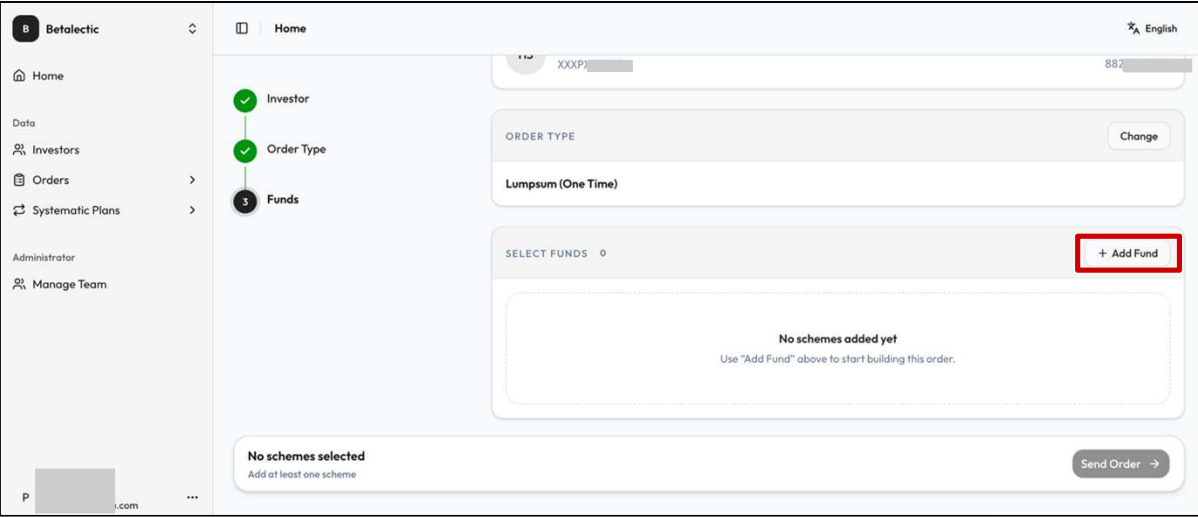
Lumpsum

SIP

Redemption

Click on lumpsum from the drop down menu.

NCDEX Nidhi



Betalectic Home English

Home

Data

Investors

Orders

Systematic Plans

Administrator

Manage Team

P [redacted].com

Distributor Initiated Order

INVESTOR

ORDER TYPE Change

Lumpsum (One Time)

SELECT FUNDS 0 + Add Fund

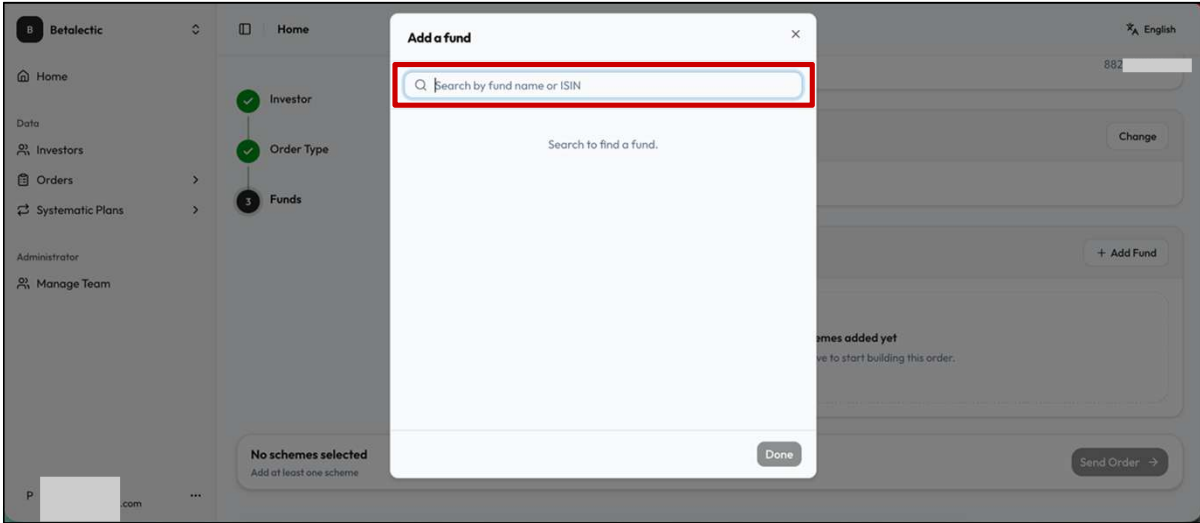
No schemes added yet
Use "Add Fund" above to start building this order.

No schemes selected
Add at least one scheme

Send Order →

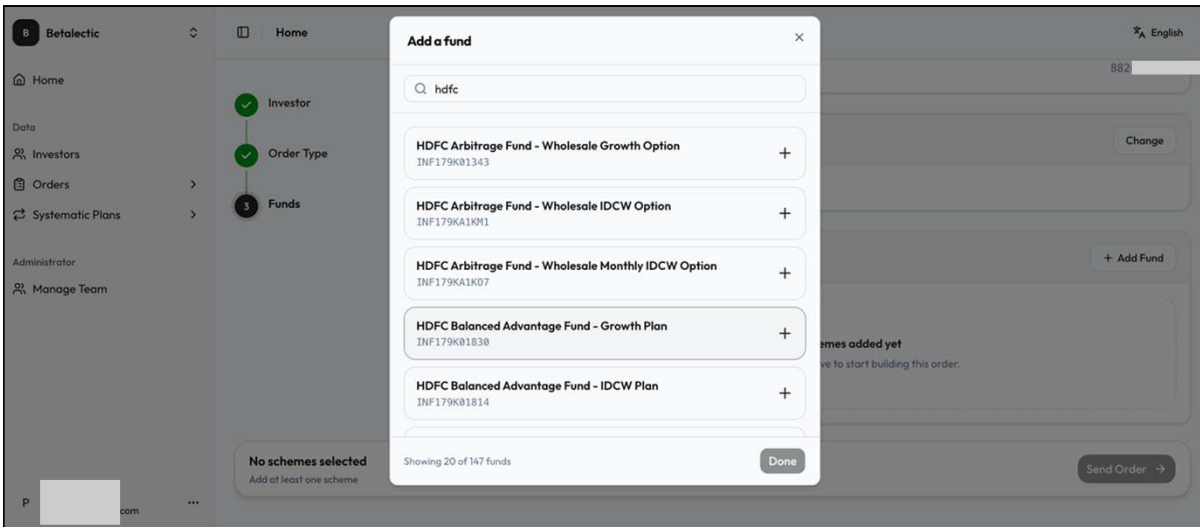
A section to add funds will appear. Click on 'Add Fund'.

NCDEX Nidhi



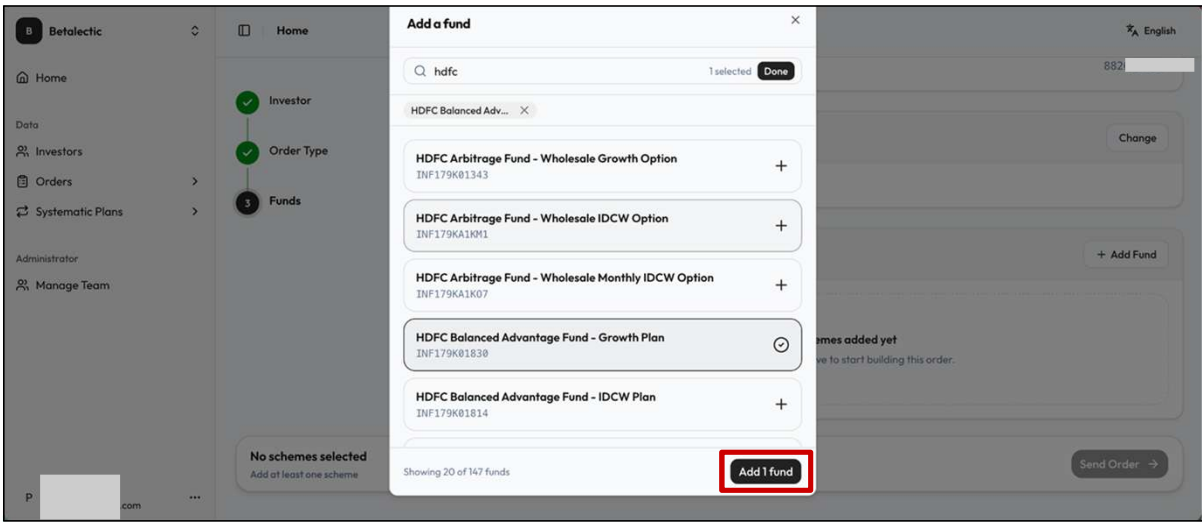
A pop up will appear once you click on 'Add fund'. You can search for schemes by name or ISIN.





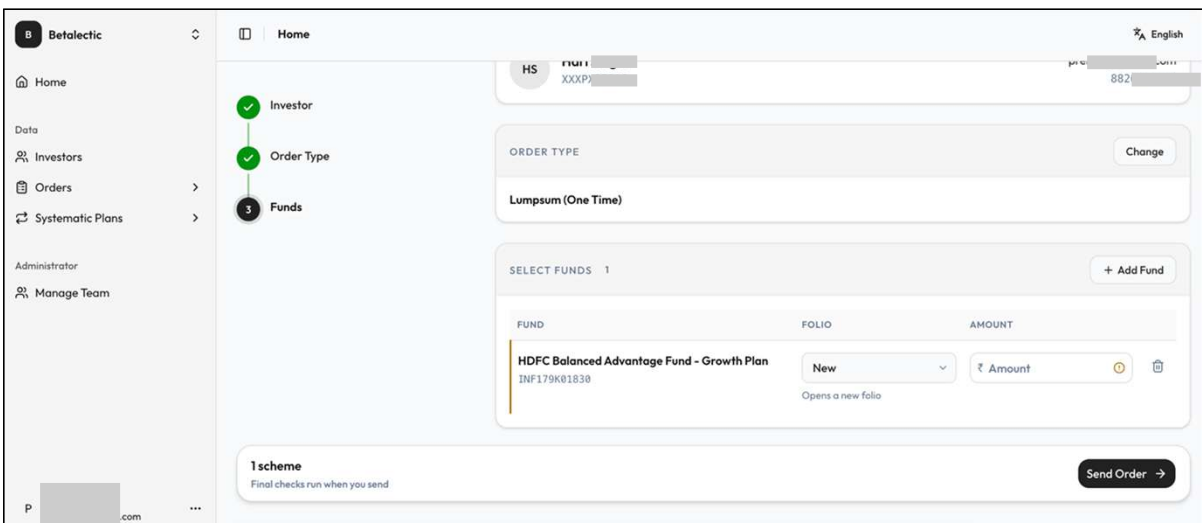
You can add upto 10 funds. Select the required fund/funds.





After selecting the fund/funds, click on 'Add fund(s)'.





You will be required to add details for each fund that you have added. Follow the steps as mentioned below.



The screenshot shows the Betalectic interface. On the left is a sidebar with navigation links: Home, Data, Investors, Orders, Systematic Plans, Administrator, and Manage Team. The main area has a top bar with 'Home' and a user profile. Below this is a section for 'Investor', 'Order Type', and 'Funds'. The 'Funds' section is active, showing a list of funds. A dropdown menu is open for 'SELECT FUNDS', displaying four options: 'New' (checked), '1GE08BW', 'G7GCCJC', and 'AUSORTV'. The main form below the dropdown shows 'ORDER TYPE' as 'Lumpsum (One Time)' and 'FUND' as 'HDFC Balanced Advantage Fund - Growth Plan'. There is a 'Send Order' button at the bottom right.

While choosing folio, there are three options:

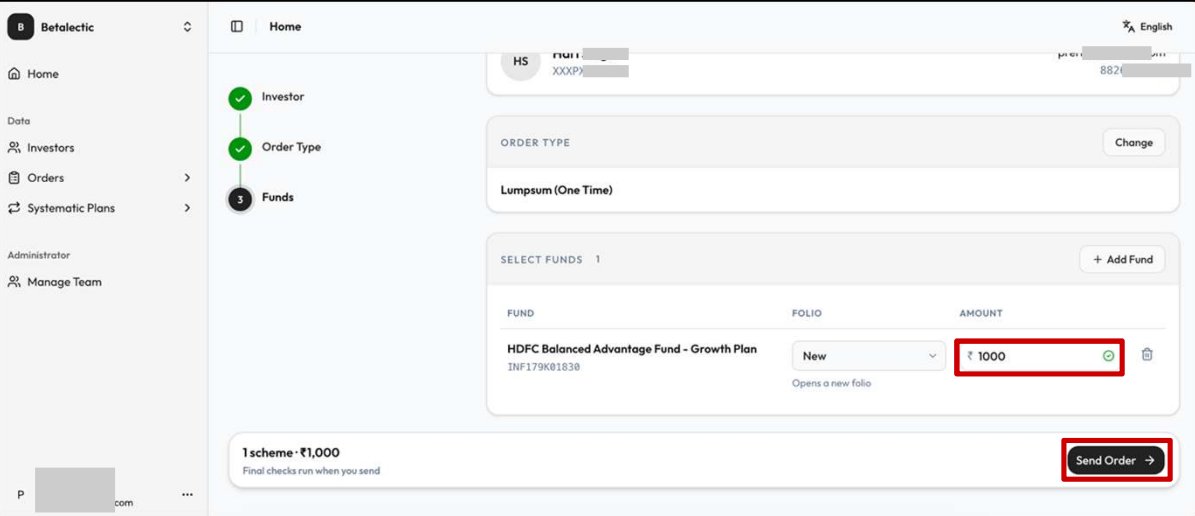
1. Create a new folio for the investment.
 2. Choose an existing folio created on NCDEX Nidhi from the drop down.
 3. Enter an external folio number that was created on a platform outside NCDEX Nidhi.
- Choose based on your requirement. Here we are selecting New folio.



The screenshot shows the Betalectic interface. On the left is a sidebar with navigation links: Home, Data, Investors, Orders, Systematic Plans, Administrator, and Manage Team. The main area has a top bar with 'Home' and a user profile. Below this is a section for 'Investor', 'Order Type', and 'Funds'. The 'Funds' section is active, showing a list of funds. The 'FUND' is 'HDFC Balanced Advantage Fund - Growth Plan'. The 'FOLIO' dropdown is set to 'New'. The 'AMOUNT' field is highlighted with a red box, showing a tooltip that reads 'Min ₹100.00 - Max ₹99,99,999.99.00'. A 'Send Order' button is at the bottom right.

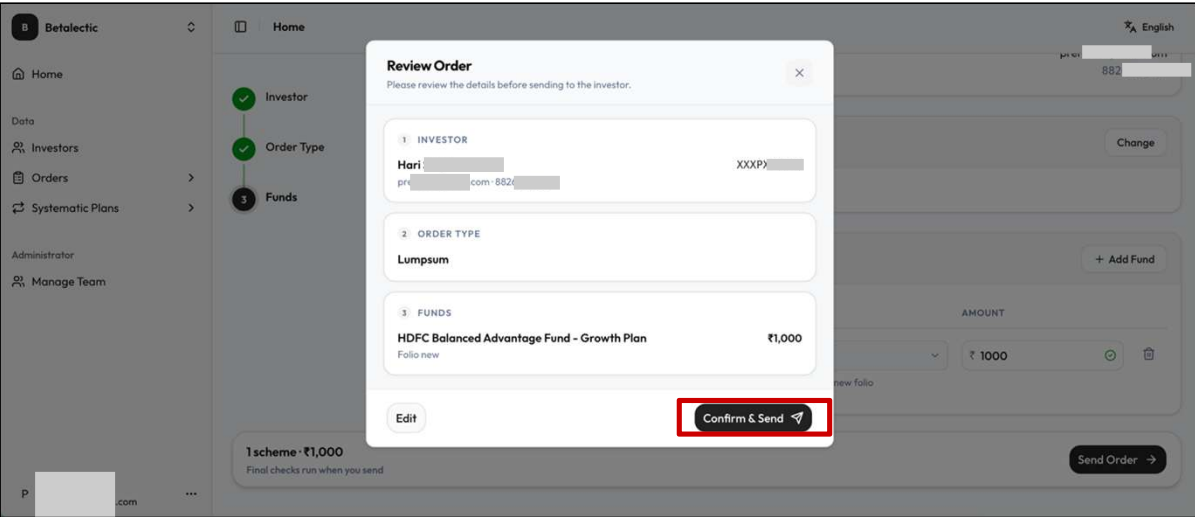
While entering amount, you can check the minimum order amount for that fund by clicking on the 'i' in the amount field.





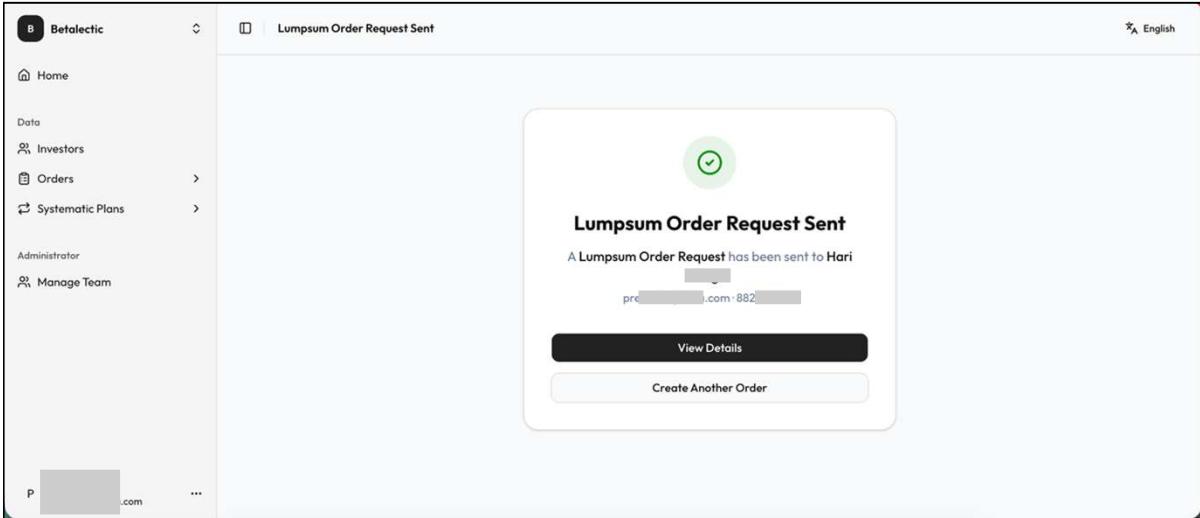
Enter the amount for which you want to place the order. Click on 'Send Order'.

NCDEX Nidhi



A pop up will appear where you can review the order details and edit if required. Click on 'Confirm & Send' to send the order request to the investor where they will have to authorise the order and make the payment.

NCDEX Nidhi

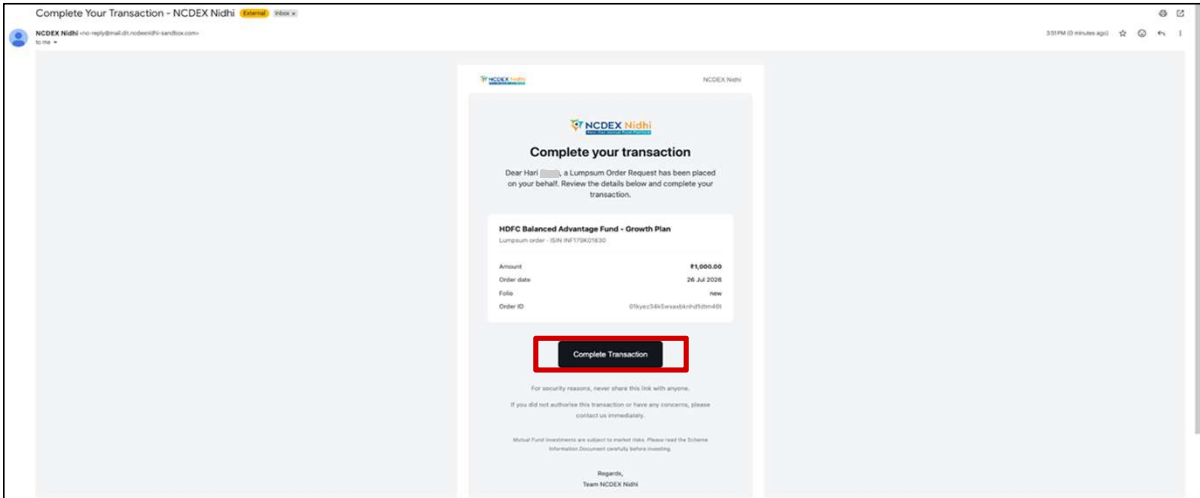


The screenshot shows a web application interface for Betalectic. The top navigation bar includes the Betalectic logo, a dropdown menu, and the page title 'Lumpsum Order Request Sent'. The left sidebar contains navigation links for Home, Data, Investors, Orders, Systematic Plans, Administrator, and Manage Team. The main content area displays a confirmation message: 'Lumpsum Order Request Sent' with a green checkmark icon. Below the message, it states 'A Lumpsum Order Request has been sent to Hari' and provides a partially redacted email address 'pre...@...com - 882...'. Two buttons are visible: 'View Details' and 'Create Another Order'.

Once this screen appears, it's a confirmation that the order request has been successfully sent to the investor.



Investor Flow :-



The screenshot shows an email from NCDEX Nidhi with the subject 'Complete Your Transaction - NCDEX Nidhi'. The email content includes the NCDEX Nidhi logo and the heading 'Complete your transaction'. It addresses Hari and states that a Lumpsum Order Request has been placed on his behalf. The email provides details for the 'HDFC Balanced Advantage Fund - Growth Plan' transaction, including the amount (₹1,000.00), order date (26 Jul 2026), and order ID (079a2c38d4e6a6d3c4f10d1e4d5). A red box highlights the 'Complete Transaction' button. The email also includes a security warning and a signature from the Team NCDEX Nidhi.

The investor will get an email and SMS to complete their transaction. They can choose to complete the transaction through either mode.





Order Summary

Folio Details

Order Summary

Transaction # 01kyez34hdsv5q6ragfez601g6

Type One Time Purchase

Funds


HDFC Balanced Advantage Fund - Growth Plan
 INF179K01830 | Dynamic asset allocation or balanced advantage

Folio	One-time Investment Amount
New Folio	1000

Pay with

Select Payment Method

Choose Bank account

HDFC BANK

A/C: 431

Select Method


☒


☐

Net Banking UPI

Payment Amount

Amount to Pay Now 1000

Confirm and Continue

The investor will be able to see the order summary and let the distributor know in case there are any discrepancies.





Order Summary

Folio Details

INVESTOR FOLIO DETAILS

INVESTOR NAME	PAN
Hari	XXXXPX
EMAIL	PHONE
pri.com	+91 882
HOLDING PATTERN	TAX STATUS
Single	Resident Individual
DATE OF BIRTH	GENDER
20-08	Male
COMMUNICATION ADDRESS	
28, LHI, 110049, IN	
PAYOUT BANK ACCOUNT	
HDFC BANK 43148	

Pay with

Select Payment Method

Choose Bank account

HDFC BANK

A/C: 431

Select Method


☒


☐

Net Banking UPI

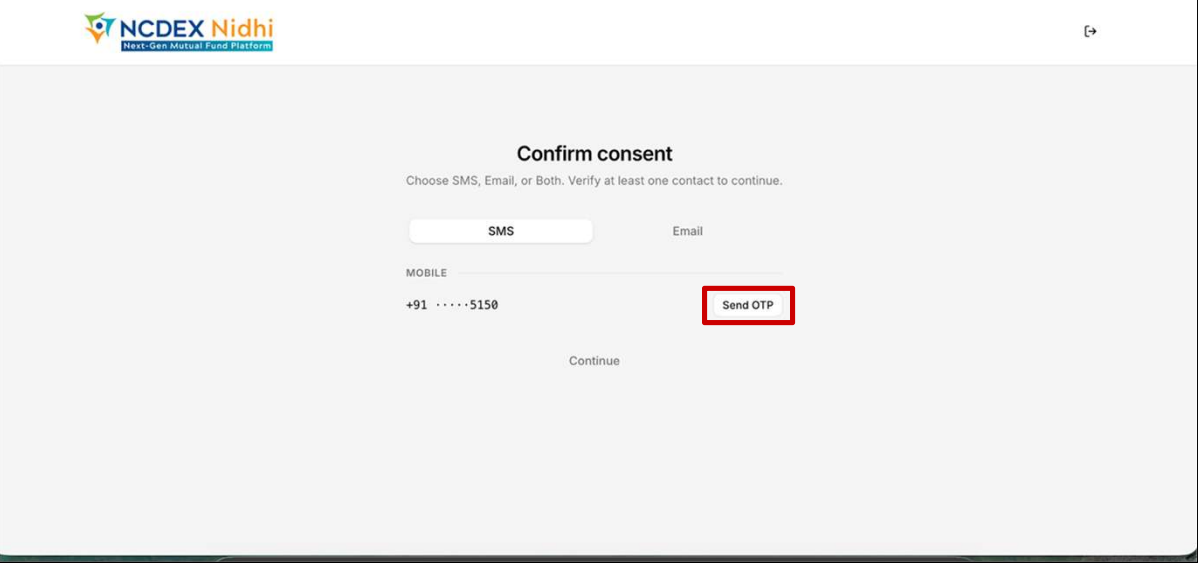
Payment Amount

Amount to Pay Now 1000

Confirm and Continue

In case of a new folio, the investor will also be able to view their details that will be tagged to their folio. Once the investor has verified their details, they can choose one of their verified bank accounts to make a payment from, as well as the payment method through which they want to make the payment. After that, they should click on 'Confirm and Continue'.





NCDEX Nidhi
Next-Gen Mutual Fund Platform

Confirm consent
Choose SMS, Email, or Both. Verify at least one contact to continue.

☒ SMS ☐ Email

MOBILE

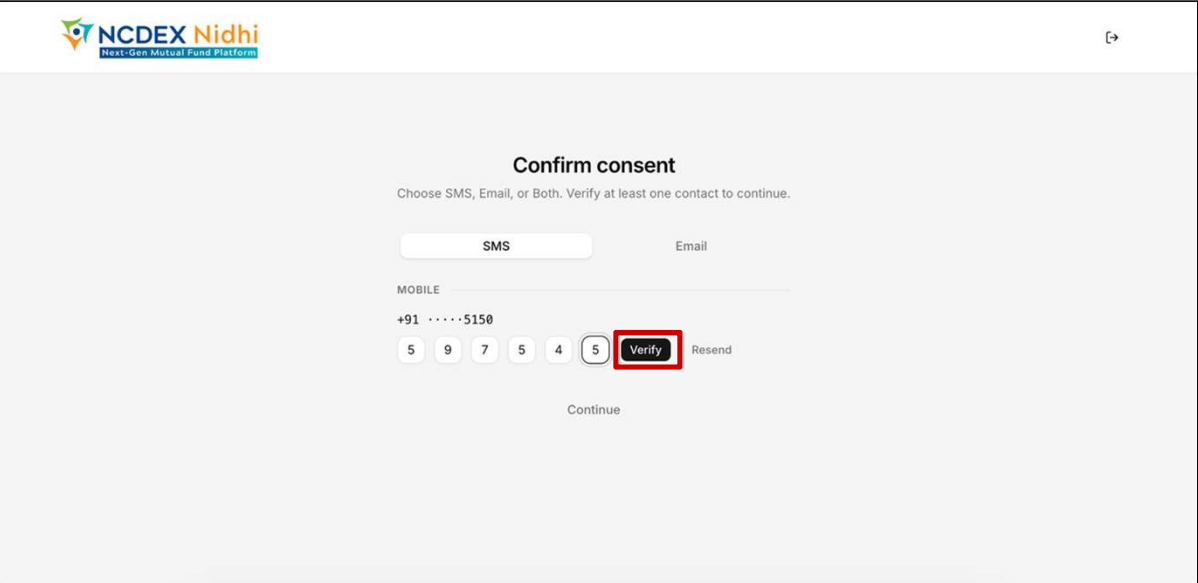
+915150

Send OTP

Continue

The investor has to authorise the transaction by providing consent. They can choose to receive the OTP through SMS or email.

NCDEX Nidhi
Next-Gen Mutual Fund Platform



NCDEX Nidhi
Next-Gen Mutual Fund Platform

Confirm consent
Choose SMS, Email, or Both. Verify at least one contact to continue.

☒ SMS ☐ Email

MOBILE

+915150

5 9 7 5 4 5 **Verify** Resend

Continue

After entering the OTP, click on 'Verify'.

NCDEX Nidhi
Next-Gen Mutual Fund Platform


Next-Gen Mutual Fund Platform

Confirm consent

Choose SMS, Email, or Both. Verify at least one contact to continue.

SMS

Email

MOBILE

+915150

Verified

Continue

Once the investor clicks on 'Continue', they will be redirected to their netbanking page or UPI app based on the payment method they have chosen.





Payment Successful!

Transaction Details

Transaction ID	01kyez34hdsv5q6ragfez601g6	Type	One Time
----------------	----------------------------	------	----------



HDFC Balanced Advantage Fund - Growth Plan
 INF179K01830 | Dynamic asset allocation or balanced advantage

Folio	One-time Investment Amount
New Folio	1000

You can close this page

Once the investor completes the payment, confirmation screen will pop up, which would confirm the investor that the Payment is successful. Distributor can also log into NCDEX Nidhi portal and check the details.

